Annual E-Governance Report

Sri Krishna Dutt Academy

(Recognized by NCTE Affiliated to College of Lucknow)
2D/HS-1, VRINDAVAN YOJNA, RAIBAREILLY ROAD, LUCKNOW



2018-19

E-Governance is of utmost importance to help streamline operations, maintain transparency and utilize the available resources efficiently. Realizing the significance of e-governance in educational institutions, SRI KRISHNA DUTT ACADEMY initiated e-governance in the area of student and teacher support in the year 2018 in the Edunext Software with operational guidance and support for using the library software. The Online Public Access Catalogue (OPAC) can be accessed from catalogue.

In 2018-19, e-governance was initiated in the area of Student Admission, Support and Pre-Examination activities. As expected, the implementation of e-governance in these areas made the functioning of our college more efficient by reducing the paper work and saving time with computerized operations in both admissions and examinations and made data and information available to users.

The academic year 2018-19 marked another milestone in the history of SRI KRISHNA DUTT ACADEMY. Our college initiated the implementation of E-Governance in the area of Finance and Accounts, in a phased manner from this year.

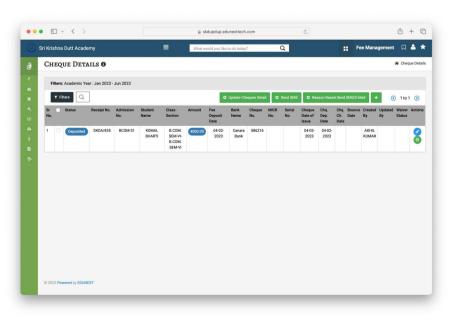
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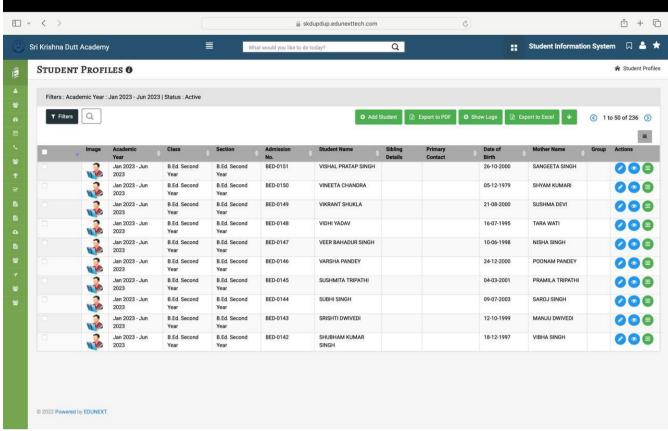
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The Finance and Accounts Section has implemented Centralised Accounts Software which has integrated data from all the three campuses and data syncing is done on a real time basis. This facilitates data monitoring at head quarters easily and provides information to various authorities easily.

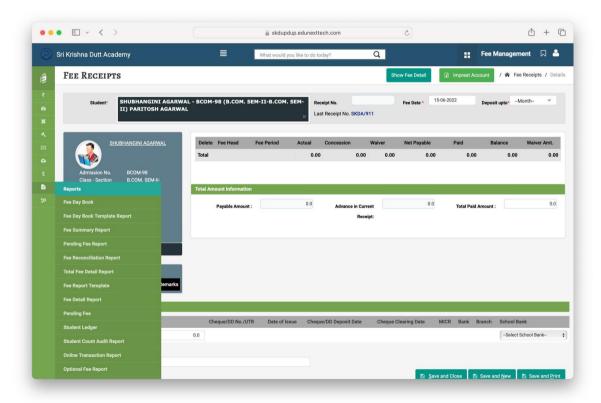
i) Centralized Ledger & Accounting with Department Login with Aided/Unaided transactions

This ERP has a provision for department login so that each department can use it for regular accounting. But the system has a centralize ledger which each department uses for their transaction and the system then provides filtered MIS & Ledgers to each department as well to College Finance. This enables the system to provide Balance sheets and ledgers to each department and auto consolidates all these to Units of multiple departments and campus and a consolidated Balance sheet of College. Same is also filtered as Aided, Unaided or Both.





Various Modules used in the software during this year are Income, Expense and Bank Reconciliation.

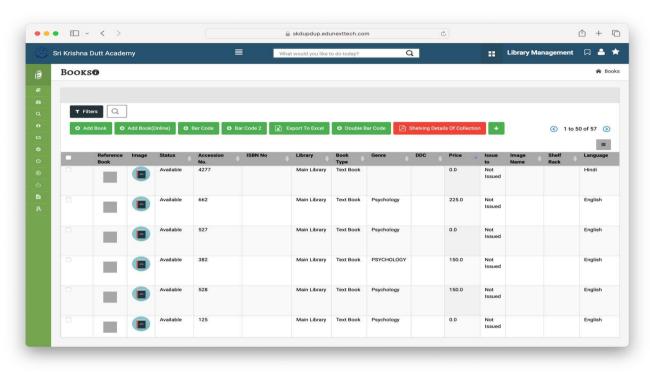


ii) Fully automated process of reconciliation with Auto Reconciliation facility

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iii) Completely automated cheque management desk and printing facilities

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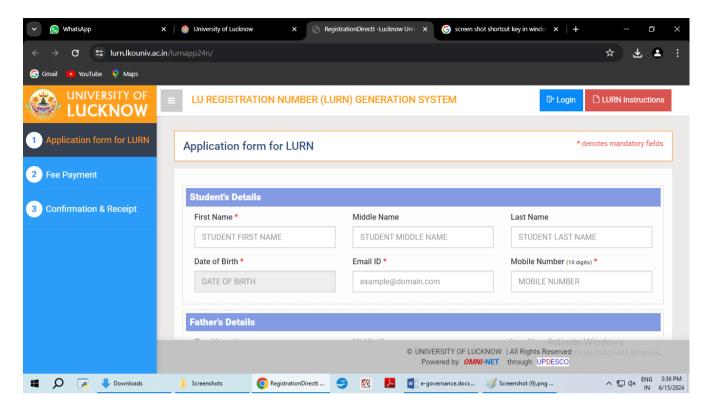
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Students can apply online through the digital college portal, which can be accessed

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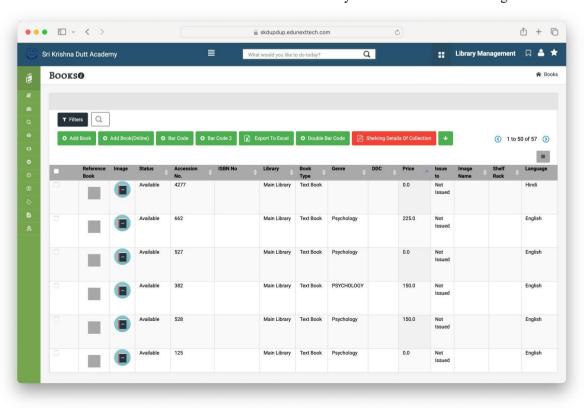




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3. LIBRARY

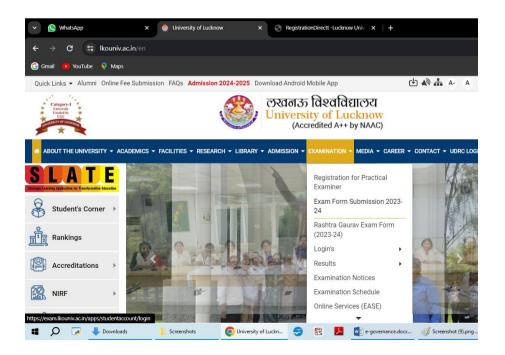
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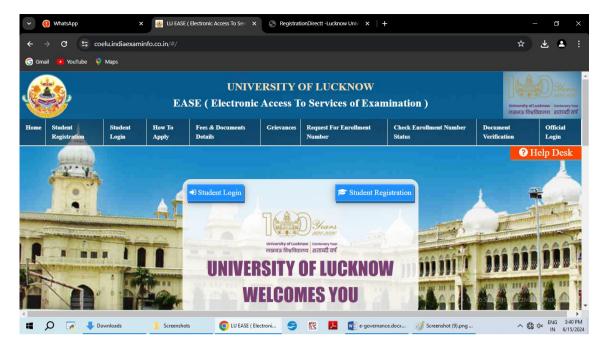




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Specimen Copy of Cover Page of Answer Sheet with OMR and Bar Code Technology.

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2019-20

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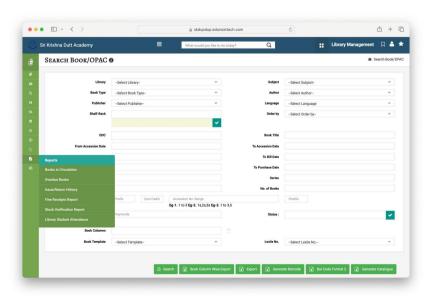
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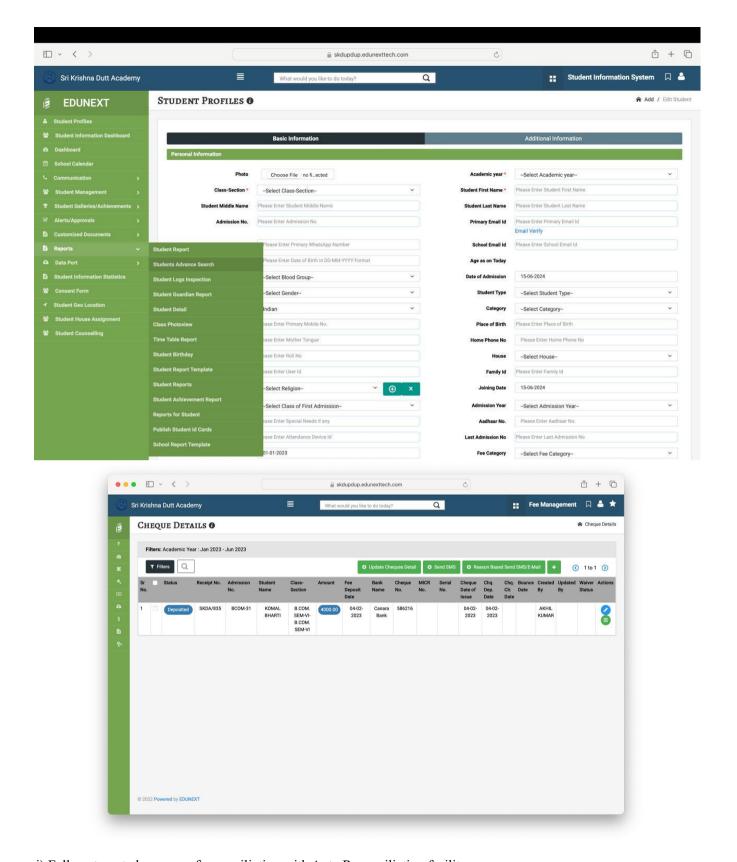
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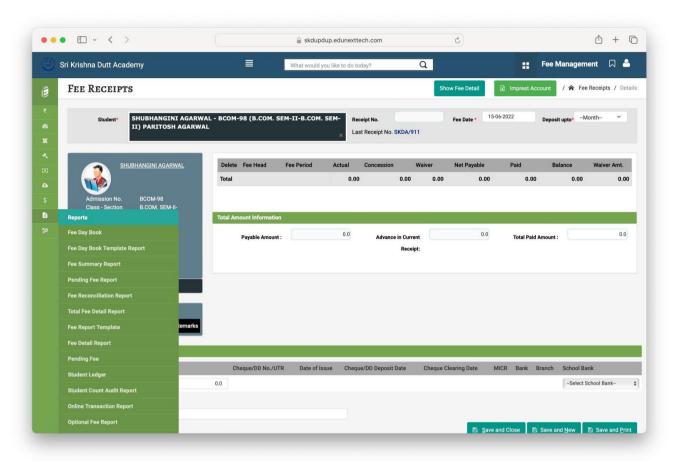


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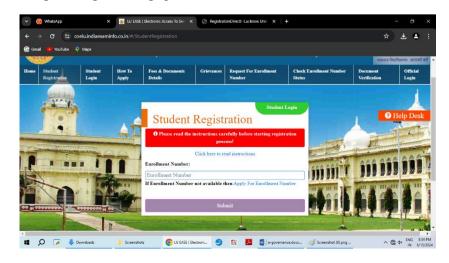


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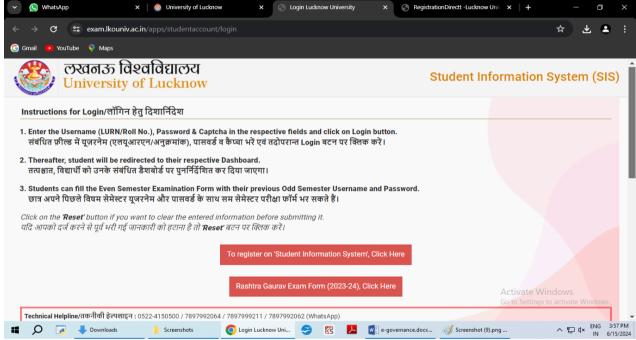
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Annual E-Governance Report

2020-21

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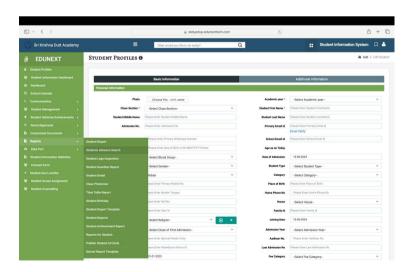
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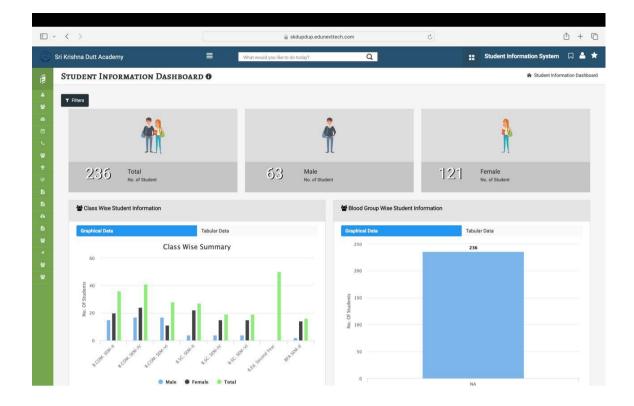
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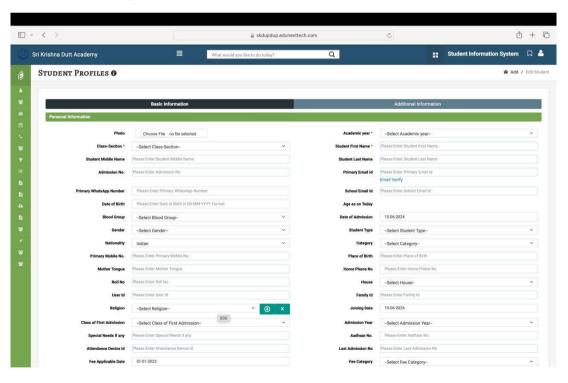
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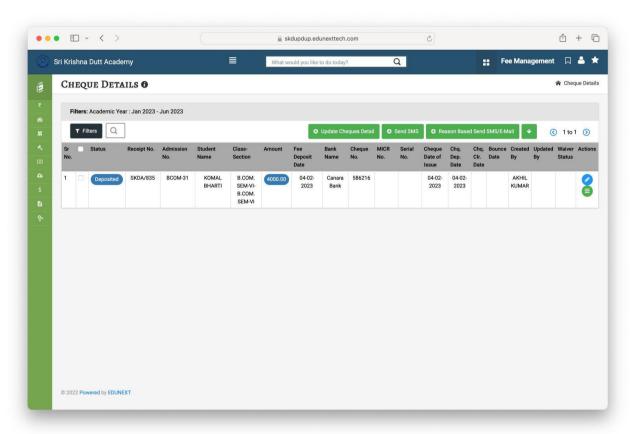
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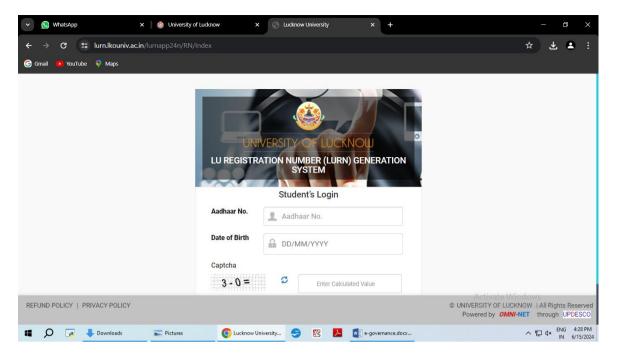
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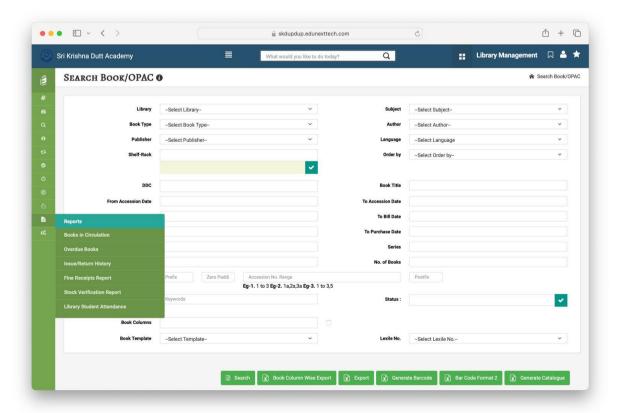
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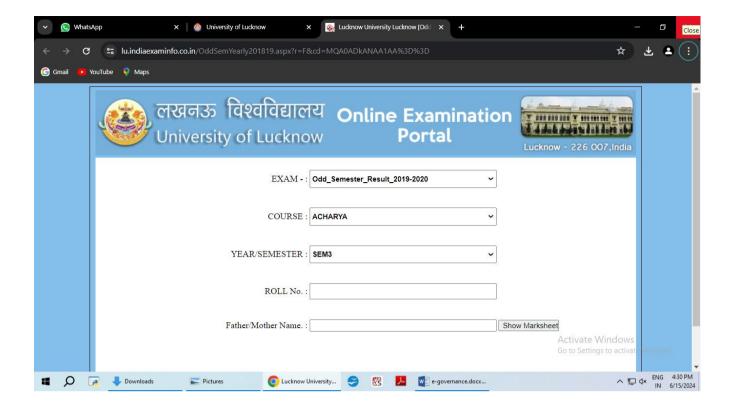


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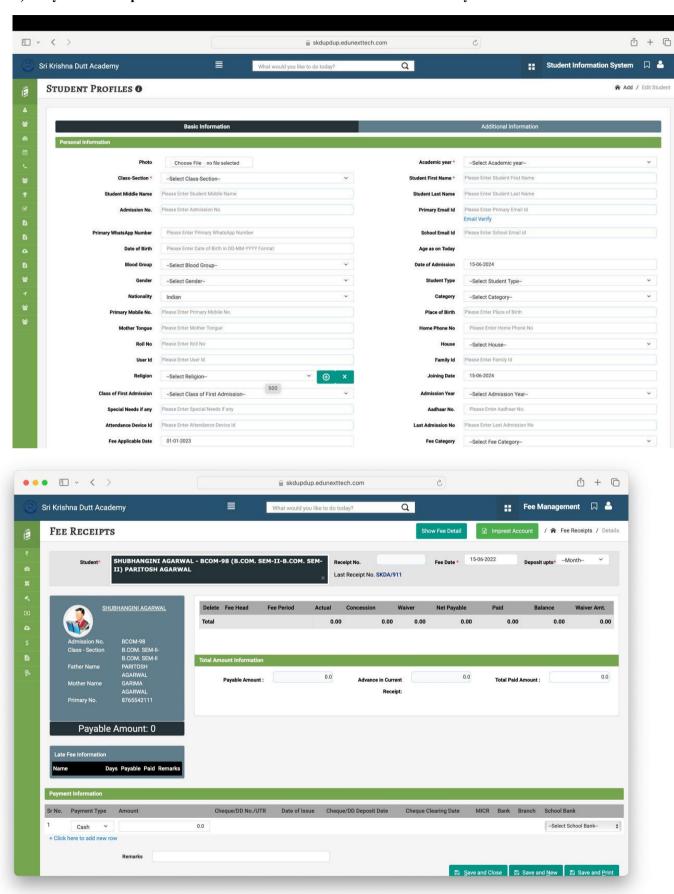
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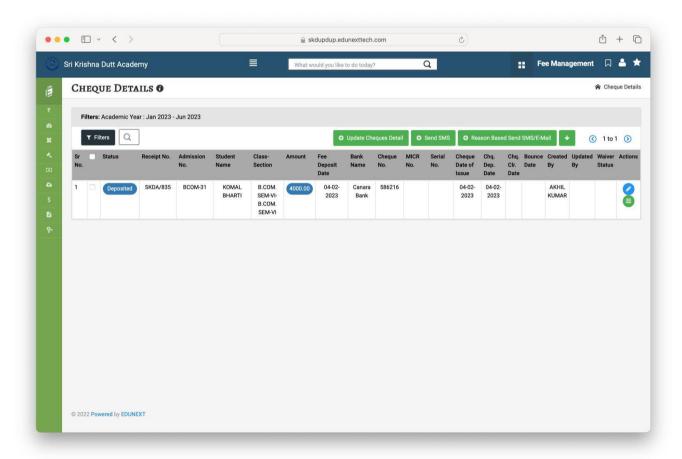
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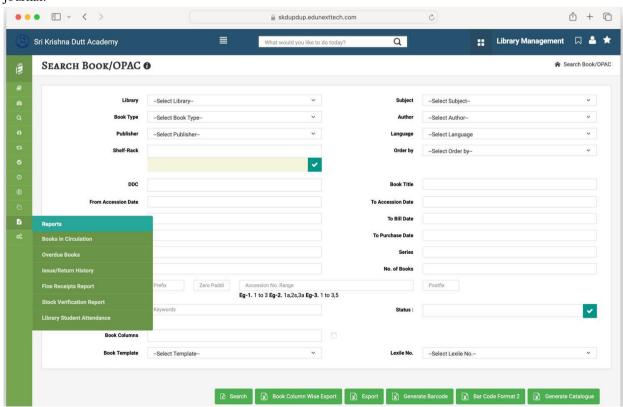


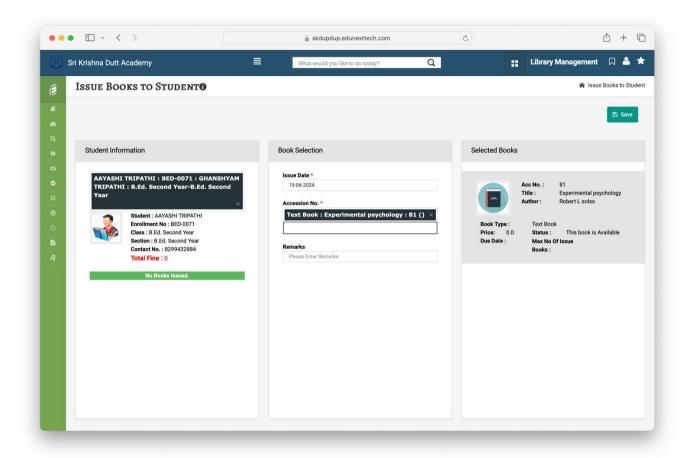
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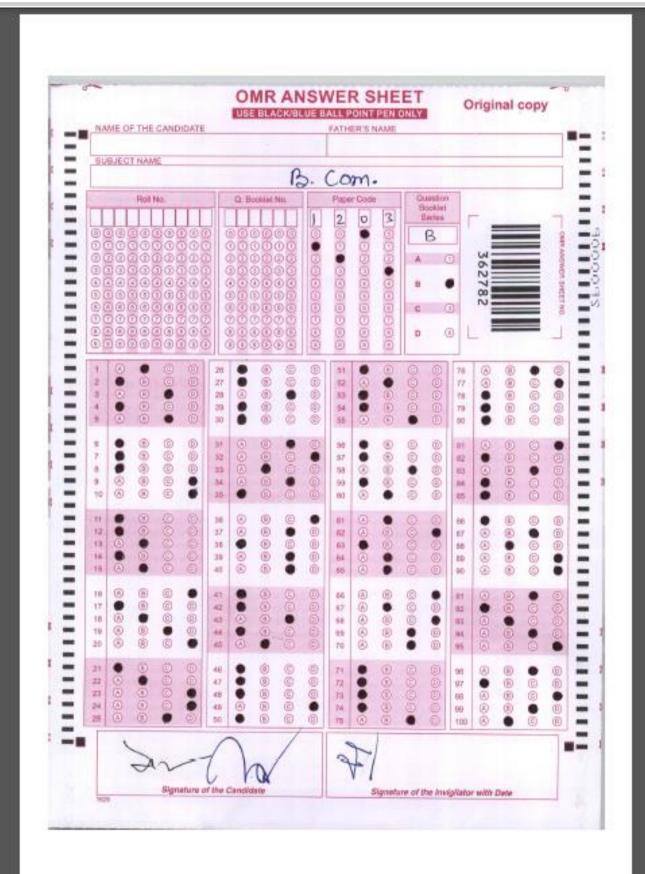
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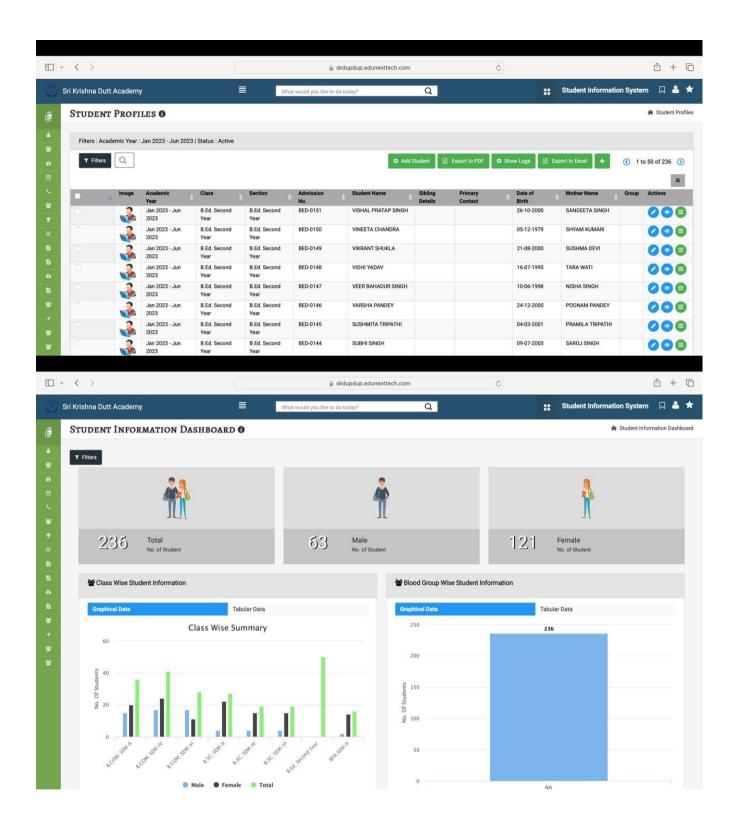
1. FINANCE AND ACCOUNTS

The Finance ERP is called UniSuite. UniSuite is a complete Finance ERP to fulfil every specific need of the college Finance Department. Finance & Accounts Software has been implemented in our College from the year 2018-19 and operational since then. The software is used across all the departments in the College where the transactions take place on a daily basis. This software has been customized after detail understanding of the working processes and system followed in our College, One of the major customization done in the software is simultaneous support for Distributed as well as Centralized accounting which is very specific need of our College, as our College started migration from Distributed accounting to Centralized accounting in a phased manner.

The Finance and Accounts Section has implemented Centralised Accounts Software which has integrated data from all the three campuses and data syncing is done on a real time basis. This facilitates data monitoring at head quarters easily and provides information to various authorities easily.

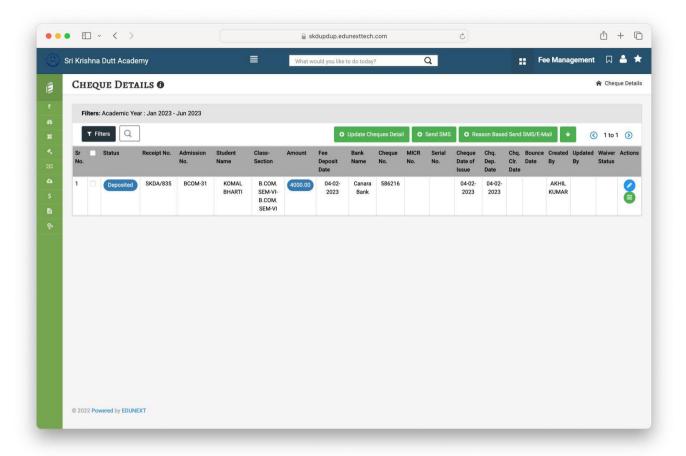
i) Centralized Ledger & Accounting with Department Login with Aided/Unaided transactions

This ERP has a provision for department login so that each department can use it for regular accounting. But the system has a centralize ledger which each department uses for their transaction and the system then provides filtered MIS & Ledgers to each department as well to College Finance. This enables the system to provide Balance sheets and ledgers to each department and auto consolidates all these to Units of multiple departments and campus and a consolidated Balance sheet of College. Same is also filtered as Aided, Unaided or Both.



<u>Various Modules used in the software during this year are Income, Expense and Bank Reconciliation.</u>

ii) Fully automated process of reconciliation with Auto Reconciliation facility



This ERP has a provision for all processes related to reconciliation. It now only checks for the instrument realization but also manages other outstanding issues like bank commission, credit outstanding, debit outstanding, book mistakes, bank mistakes etc. and also tracks and processes settlement of these outstanding. This system is capable of generating reconciliation statement of any given date. The system also has a complete automated reconciliation process of bank statement provided in soft copy. It not only processes instrument numbers but can do reconciliation on the basis of other parameters like description given on statement.

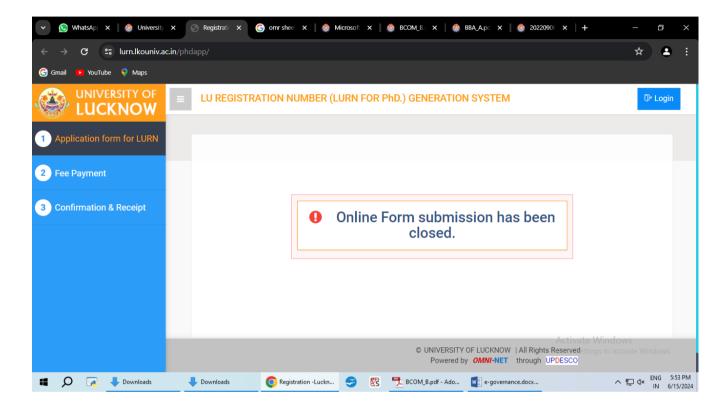
iii) Completely automated cheque management desk and printing facilities

This system has a unique kind of cheque printing and management with a live preview of a cheque being printed. User also has a separate desk to manage all their cheque printing and payment voucher along with bulk cheque creation and printing. It also creates an automated acknowledgement and covering letter for each cheque from the base entry of cheque printing. It also has a mechanism for damaged cheque & cancellation of cheque with their record for audit purpose.

2. STUDENT ADMISSION AND SUPPORT

Sri Krishna Dutt Academy has been providing technical assistance in the area of student admission and support from 2018-16 onwards and students admission is initiated through Portal. The support provided by Sri Krishna Dutt Academy has been augmented since then. Services under LURN

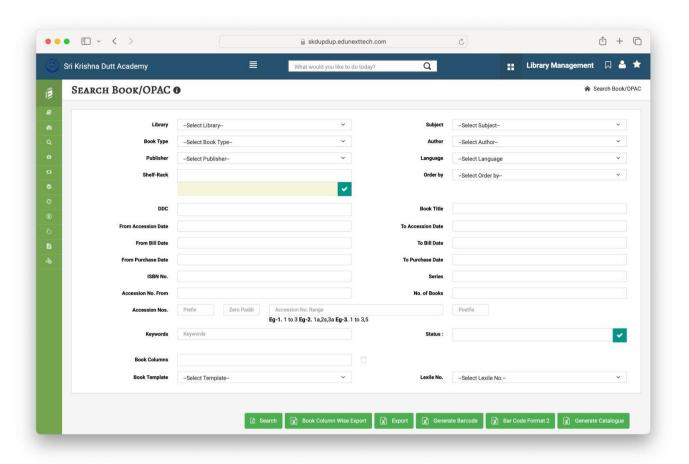
are optimally used right from admission up to generation of admit cards. There are Online Help and Help Video tabs available in the portal to help students understand the process of admission. Students can apply online through the digital college portal, which can be accessed.

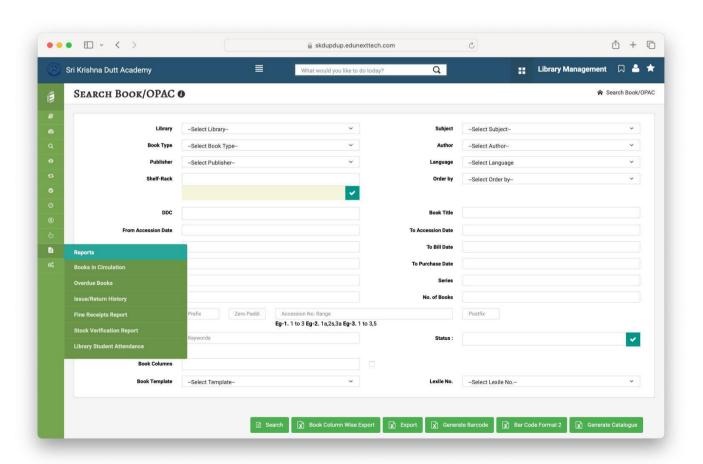


College has a fully automated online enrolment system implemented which also involves Invoice and Mandate generation process. These Mandates can be paid by money transfer remotely. Finance verifies and provides a receipt of these transactions to colleges or departments. This is integration between an online enrolment system and Finance ERP. Online Automatic reconciliation of such fees facilitates the Permanent Registration Number (PRN) generation of the students easily and on time.

3. LIBRARY

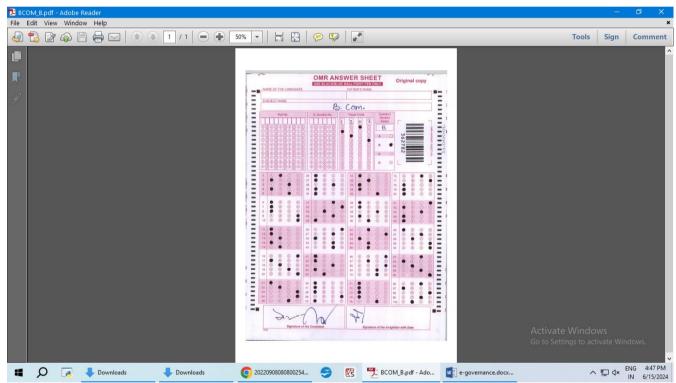
A well-equipped library is an important resource for students and automation of the library has been a major advantage to our students. Grants received from INFLIBNET and an ETD (electronic theses and dissertations) Lab at the Library. This has been beneficial for the students and faculty members for accessing e-books and e-journal.





4. EXAMINATION

The examination system in college becomes quite complex and complicated due to the tremendous increase in number of faculties, programmes, courses offered, students, and the number of affiliated, conducted and autonomous colleges. The challenges for Universities are to conduct infallible examinations, provide tamper proof certificates, stop leakage of question papers etc. 100% online (e-mode) transfer of question papers of all College Examination at all the Examination Centres has been successfully implemented by college. Our College has successfully implemented e-governance since the year 2018-19 in the area of examinations. The year 2018-19 introduced the OMR and Bar Code Technology in the cover page of Answer sheets. OMR and Bar Code Technology in the cover page of Answer sheets has been implemented with effect from the College Examinations conducted in Oct/Nov/Dec 2018. Through the use of OMR and barcode technology, the issues in the traditional masking process.



Specimen Copy of Cover Page of Answer Sheet with OMR and Bar Code Technology

Thus, our College has been pprogressing and has introduced e-governance in the area of Finance and Accounts in the year 2018-19. Other areas where e-governance has been already introduced include Student Admission and Support, Library and Examination and Evaluation